

Dr. Mamta Bhatia  
Regional Director

IG/JodhRC-88/Quotations-PC/15/  
Date: 10-03-2015

**Sub: Quotation for Purchase of Desktop and Personal Computer(PCS)**

Sir,

The Indira Gandhi National Open University (IGNOU) intends to purchase Desktop Personal Computers for its Regional Centre, Jodhpur. Accordingly quotations in sealed covers are invited for supply of the above items as per specifications for the Desktop Personal Computers as given below:-

Specifications of the Desktop Personal Computer
1. Intel 3.1 GHz, i5 4th Generation Processor
2. 8GB DDR3,
3. 1-TB Seagate HD
4. DVD R/W
5. 22 inch LED Monitor
6. Intel DH87RL 4 <sup>th</sup> Generation Motherboard
7. USB 2.0 Keyboard and Mouse wired
8. 6 USB Ports ,
9. Preloaded Window 8. (Original )
10. Cabinet

The quotations should be subscribed “**Quotation for purchase of Desktop PCs**” and addressed to Regional Director, IGNOU Regional Centre, MMEWS, Pal Link Road, Kamla Nehru Nagar, Jodhpur - 342008 .

**The Last date for submission of sealed quotations at the address mentioned above is 19.03.2015 by 4 p.m.**

- 1) The quotation should be in the prescribed Performa given in the annexure-I.
- 2) The cost quoted should be per unit price with **3 years onsite warranty**.
- 3) The quotation must be in the prescribed format and however, for additional information that you intend to convey us, may be added in the letter.
- 4) The university reserves the right to place the orders with one vendor for all the items or split the order among vendors at its discretion.
- 5) Date of opening the quotations will be informed to you on phone. Order for supply may be placed in The week of march 2015 depending upon receipt of approval from IGNOU Delhi HQs .
- 6) The computers are to be delivered within one week from the date of placing the order failing which the order stands cancelled automatically without assigning any reason thereof.
- 7) Payment shall be made on satisfactory installation at our Regional Centre.

Thanking you

Yours sincerely

Regional Director

## ANNEXURE-1

To,

Regional Director  
IGNOU Regional Centre  
Marwar Muslim Education & Welfare Society  
Kamla Nehru Nagar, Pal Link Road,  
Jodhpur -342 008.

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S. No	Specifications of Desktop Personal Computer.	Brand COMPACT Price Per Unit	Brand HP Price Per Unit	Brand HCL Price Per Unit	Brand DELL Price per Unit
1	1. Intel 3.1 GHz i5 4th Generation Processor 2. 8GB DDR3, 3. 1-TB Seagate HD 4. DVD R/W (LG) 5. 22 inch LED Monitor 6. Intel DH87RL 4 <sup>th</sup> Generation Motherboard 7. USB 2.0 Keyboard and Mouse 8. 6 USB Ports , 9. Preloaded Window 8. (Original ) 10. Cabinet				
2	Warranty and other terms and conditions				
3	AMC charges on completion of warranty				
4	<b>Total Cost per unit with 3 years on site warranty</b>				

- Please do not deviate from the specifications given above.

Signature with seal of the Agency